

Internal Quality Assurance Cell
Maharaja Mahadewanand Mahila
Mahavidyalaya, Asa.

NAAC Accredited Grade "B"

22.08.2023

Agenda:

- Submission of IQAA and SSR.
- Orientation/Induction for New Students UG I (23-27) under CBCS-NEP and PG (22-24) I sem.
- Parent-Teacher Meet
- Reconstruction/Functionality of cells and clubs.
- Continuation of 'Annapurna' 'Kitchen'
- Audit of departments & labs.
- Training programs for teaching and non-teaching staff.
- Any other.

Following members were present in the meetings

Name	Signature
Prof. Meena Kumari (Chairman)	M Kumari 22/8/23
Dr. Bharat Bhushan Pandey	Bharat Pandey 22/8/23
Dr. Farida Bano	F Bano 22/8/23
Dr. Smriti Chowdhuri	S Choudhury 22/8/23
Mrs. Vinu	Vin 22/08/23
Dr. Priya Kumari	Priya 22/08/23
Dr. Anupama	Anupama 22/8/23
Dr. Sudha Niketan Ranjani	Sudha 22.08.23
Dr. Vijayshri (Coordinator)	Vijayshri 22/8/23

Resolutions discussed:

- All six year AQARs have been submitted on 30.7.2023 and accepted by NAAC. IQA will be submitted by 15th to 20th October 2023 and SSR will be uploaded within 45 days of IQA submission. Before that all documents will be prepared and recorded.

- Date _____
Page _____
- An induction/orientation program is needed for Sem-I (2023-24) CBCS and Pn Sem I (22-24). Orientation will be done on 31.8.2023.
 - The name of Dr. K. K. Singh (English) was suggested ~~as~~ as an expert for briefing the CBCS induction program.
 - To conduct Parent Teacher meet a date in September will be decided. On the decided date every department will call its student and parent. One room to each department will be allocated. Department will keep the record (Attendance and photographs) of PTM.
 - It was decided that Drama club, literacy club, cultural club, Ecological club, Art and craft club, Counseling Cell and Women Development Cell will be re-constructed.

- It was decided that at least two major activities in a year (per six months) will be performed by each club/cell.
- The motive will be to engage maximum students and to develope their skills and talents.
- The next 'Amapurna' Kitchen will be performed in the month of September with support of all.
- It was decided that one training program for teachers on "Computers and ICT Tools" will be done. One training program for non-teaching members of the college will be done on "Basics of Computers for Office Use". Both programs will be done within four months, by the end of December, 2023.
- The idea of "सांध्य पाठशाला" was supported by all members. It was suggested that

Two student volunteers and one teacher (alternately) will run the pathshala.

- The pathshala may run on Friday and Saturday After ~~the~~ class timings are over around 3:00 pm to 4:00pm.
- "Audit of departments and lab" couldn't be discussed. It skipped.
- There is no change in the uniform. CBCS four Year UG program is implemented as per university instructions.







Arrah, Bihar, India

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802301, India

Lat 25.561542°

Long 84.666515°

22/08/23 11:32 AM GMT +05:30

GPS Map Camera

Google

MMC RUSA-2018

Internal Quality Assurance Cell
Maharaja Mahadevarand Mahila
Mahavidyalaya, Ara.
NAAC Accredited Grade "B"

06.12.2023

Agenda:

- IQA Submission
- Any other

Following members were present in the meeting:

Prof. Meena Kumari (Principal)

Dr. Farida Baro

Dr. Rajiv Kumar

Mrs. Vinee

Dr. Smriti Choudhary

Dr. Priya Kumari

Dr. Anupama

Dr. Sudha Niketan Ranjari

Dr. Priti Kumari

Dr. Anuj Rajak

Dr. Bharat Bhuvan Pandey

Mr. Sashi Kumar Goyenka

Dr. Vijayshri (Coordinator)

Hemalata
6/12/23
Baro
6/12/23

Dr. BC 12/23

Dr. P.

Vijayshri

Sri Kamlesh Singh (Accountant) Dated 6.12.23

Resolutions Discussed:

- 1) All the required information was filled on HEI website for IQA submission.
- 2) General Fund details were fulfilled for Bank details for IQA payment.
- 3) IQA could not be submitted because HEI website was not responding. Issue has been raised to fix. After waiting 2 hours, it was decided to submit IQA within 3-4 days as the website issue is resolved.





Internal Quality Assurance Cell
Mahant Mahadevanand Mahila Mahavidyalaya
NAAC Accredited Grade "B"
08.05.2024

Agenda:

- Submission of Rectified AQAR (2023-23)
- Submission of SSR with extension
- Execution of "Amapurna", the community kitchen, for 2023-24 session
- Any other.

Members of IQAC were present in the meeting:

Name with Designation	Signature
1) Prof Meena Kumari (Chairman)	<i>Meena Kumari</i> 08/05/2024
2) Dr. Pooleti Kumari	<i>P. Kumari</i> 08/05/24
3) Dr. Sudha N. Rayan	<i>S.N.R.</i> 08.05.24
4) Dr. Smriti Chowdhuri	<i>Dr. Smriti Chowdhuri</i> 08/05/24
5) Dr. Bharat Bhushan Pandey	<i>Dr. Bharat Bhushan Pandey</i> 08/05/24
6) Dr. Rajiv Kumar	<i>Dr. Rajiv Kumar</i> 08/05/24
7) Dr. Vijayshree (Coordinator IQAC)	<i>Vijayshree</i> 08/05/24
8) Shri Kamlesh Kumar Singh (Accountant)	<i>Kamlesh Kumar Singh</i> 08/05/24

Resolutions made:

- 1) IQAC Coordinator Dr. Vijayeshwari welcomed all present members and principal prof. Meena Kumari chaired the session/meeting.
2. The coordinator expressed her grief for not submitting the SSR and rectified AQAR (22-23) on the last date which was 03.05.2024.
5. The reason behind not submitting the SSR was lack of student data and its details, which was the responsibility of computer section of college.
6. It was informed to all the members that extension has been received by NAAC and last date to submit is 13.5-2024.
7. It was decided that the institute should not wait for the last date; and

SSR will be submitted by
10th or 11th May 2024.

8. Principal / champion instructed the computer section to prepare student data within two days in the prescribed format.
9. It was also decided that all the criteria coordinators will be informed through meeting to prepare and submit their criteria.
10. Prepared and rectified AQAR (22-23) was presented before all members and all gave their consent to submit with a little correction in some points.
11. All members agreed to submit AQAR (22-23) till 10th May 2024.
12. A proposal was kept to execute "Amrapur" the community kitchen on 09.05.24 before the submission of SSR.

13. The responsibility to execute Annapurna should be given to some other teachers. The name of Dr. Kumari Shilpa and Dr. Anjali Kumari were proposed. All members agreed.

14. It was also decided that amount fee of SSR (1,18,000/-) will be passed in development committee by the principal and then it will be paid through general account.

15. It was also discussed that the building of college will be painted and whitewashed during summer vacation (June 2024).

16. Some of the departments put their proposal to conduct a departmental/institutional activity.







